

MONROE COUNTY HUMANE ASSOCIATION

Pet Food & Supply Pantry

Guidelines and Agreement for Community Partners

**Animal Care Campus
791 S Fieldstone Blvd
Bloomington, IN 47403
mcha@monroehumane.org**

Guidelines to receive assistance:

- Your organization must be a recognized 501c3 nonprofit
- Your client base must income-qualify to receive assistance
- Your donation needs to be pre-approved and scheduled ahead of time
Please email mcha@monroehumane.org with the type & amount of food requested
and the date & time of pickup requested

MCHA reserves the right to use your organization's name and logo in our marketing materials, reports, and databases.

Donation information:

Since the food we provide is based on donations, we cannot guarantee the brand or amount of food that will be given each time. Brands may vary each visit depending on available supply. Therefore, your pet(s) may experience an upset stomach due to the change in food.

Food received from the Pet Food & Supply Pantry cannot be resold. Doing so will result in immediate termination.

If there is a pet related item that your client needs, please request this. Pet related items such as toys, treats, cat litter, bedding, crates, clothing, etc. are donated and are not available all of the time. These items are distributed on a first come, first served basis.

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Organization information:

Name _____

Street Address _____

City, State, Zip _____

Person of Contact _____

Phone Number _____

Email _____

Number of people/animals served annually _____

I, _____, agree to abide by the above guidelines set forth by the Monroe County Humane Association (MCHA) and I understand that the MCHA reserves the right to change these guidelines as needed to best serve its patrons and pets. I understand that the MCHA Pet Food & Supply Pantry is intended to be a supplementary source of pet food and is not equipped to be the sole source of food. I agree to request food only as needed.

I, _____, understand that by signing and agreeing to this statement, I agree that the items provided to me: food, treats, or any supplies provided to me by the MCHA are accepted voluntarily on behalf of my organization's clients. In the event that a pet becomes ill or perishes, I fully release the MCHA, all volunteers, representatives, and staff from any legal, financial, or civil liberties.

Print Name _____

Signature _____

Date _____

Staff Use Only

Date Food Picked Up _____

Amount of Food _____